



Sherkston Shores Beach Resort

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December 3, 2020

Dear Vacation Cottage Owner/RV Seasonal Guest,

As a Seasonal Occupant you are required to renew your Licence of Occupation (LOC) each year.

In an effort to streamline this process and provide added convenience, we will be accepting electronic signatures of the LOC through DocuSign. Within the next week you should receive an email from DocuSign on behalf of Sherkston Shores; please take the time to read the updated 2021 LOC and provide your electronic signature.

Schedule A of the LOC provides you with a summary of the fees for 2021. "The Seasonal Use Fee" includes your Community Fees along with your Water and Sewer fee of \$600. The "Amount Due at Signing" refers to the \$750 deposit that was due November 1, 2020 and the remaining balance is due April 1, 2021.

We understand that there have been many questions regarding HST as it applies to community fees. We are currently seeking clarification from the Canada Revenue Agency (CRA) and hope to have more information prior to April 1, 2021. We will continue to provide updates on this matter as information is received.

Schedule B outlines all of the information that we currently have on file for you. Unfortunately, due to computer system limitations, the mailing address displayed on Schedule B should be ignored. The address we have on file for you is as follows:

Rose, Johnny
123 Rosebud Lane
Sherkston, ON
L0S 1R0

If your address or any information on Schedule B needs to be updated, please respond to this email with the correct/updated information and we will adjust our records accordingly.

Schedule C outlines generic Rules and Regulations for Sun RV Resorts in Canada. Certain sections may not be applicable or may differ at Sherkston Shores.

As per Section 58, where the Resort Manager may make additions or deletions to the Rules and Regulations, the following rules are adjusted as follows, specific to Sherkston Shores:

2. Snow clearing is provided; 5. All guests are required to check in at the gate and will be provided with a wristband that must be worn at all times; 7. Provided your account is in good standing (LOC and trailer insurance policy on file and no fees are past due) access to the resort is available all year. Appointments are not required; 21. Grass cutting is provided; 25. With the exception of construction debris, large items can be disposed of in the green bins or curbside pickup can be arranged; 41. Must have a Class G2 drivers licence or be at least 25 years of age; 43. Each site is allotted parking for up to two vehicles.

Should you have any questions please do not hesitate to contact us.

Wishing you a safe and happy holidays.

Your Sherkston Shores team